**BHARATI VIDYAPEETH'S**
## MATOSHRI BAYABAI SHRIPATRAO KADAM KANYA MAHAVIDYALAYA
**KADEGAON, Dist. Sangli – 415304**

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## IQAC ACTION PLAN [Strategic plan]

### Academic year 2023-2024

**Term.I: 03/07/2023 to 11/11/2023**　　　**Term.II: 24/11/2023 to 09/05/2024**

| Sr | Action Plan |
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| A | **Internal Quality Assurance System:** |
|  | As per the norms Cell is prepared with two external experts from society |
| 1 | Quarterly meeting will be conducted for quality assurance [Two meeting for each term/semester] |
| 2 | IQAC strategic action plan will be executed through different college committes |
| 3 | Submission of AQAR upto 28th July 2023 |
| 4 | Submission of IIQA upto 15th Septmber 2023 |
| 5 | Submission of SSR upto 30th November2023 |
| 6 | SSS & DVV Clarification upto 30th December 2023 |
| 7 | Preparation for NAAC peer Team Visit January onwards. |
| B | **Curricular Planning and Implementation:** |
|  | Objectives of the Curriculum will be achieved by departments & ensured by IQAC |
| 1 | Academic Calender Preparation of College by IQAC |
| 2 | Departmental Calender preparation by HoD of respective department |
| 3 | Workload and it's distribution among the faculty by HoD of respective department |
| 4 | College Time-Table Preparation by respective Committee |
| 5 | Departmental Time-Table by HoD and faculty of the respective department. |
| 6 | Teaching Planning by individual faculty and monitored by Hod & IQAC |
| 7 | Teaching Completion Report by Each faculty from each Department |
| C | **Academic Flexibility:** |
|  | National Education Policy 2020 as per the guidelines by Shivaji University Kolhapur |
| 1 | NEP 2020 introduced for B.A, B.Com, B.Sc. M.A. & M.Sc.Part.II |
| 2 | **Skill Enhancement Course:** Financial Literacy.Part.I for B.Com, B.Sc. Part.II : Sem.III <br> **Skill Enhancement Course:** Financial Literacy.Part.II for B.Com, B.Sc. Part.II : Sem.IV on self study mode |
| 3 | **Skill Enhancement Course:** Communicative English Part.I for B.A. Part.II: Semester.III <br> **Skill Enhancement Course:** Communicative English Part.II for B.A. Part.II: Semester.IV on self study mode |
| 4 | **Ability Enhancement Course & ICT** of 2 Credit each for M.Sc.II,Sem.III Botany |
| 5 | **Skill Enhancement Course** of 2 Credit for M.Sc.Part II,Sem.IV Botany |
| 6 | **General Elective Course:** Horticulture & Green House Technology of 2 Credit for M.Sc.Part II,Sem.IV Botany |
| 7 | **Skill Enhancement Course:** Bloglekhan:Sankalpana&Swarup for M.A.Part II Sem.III, Marathi: |

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| | | on self study mode |
| | 8 | **Skill Enhancement Course:**Pathnatya: lekhan&Sadarikaran for M.A.Part.II, Sem.IV Marathi: on self study mode. |
| | 9 | CBCS pattern will be continued for B.A, B.Com, B.Sc. Part.III.,Sem.V & VI |
| | 10 | **Certificate Couse in Skill development** of three month duration in association with Department of Lifelong learning and extension,Shivaji University Kolhapur will be conducted to each department |
| | 11 | **Value added course** of thirty lectures with respect to the subject of each department will be conducted to each department.[ Completely different from previous course ] |
| | 12 | **Certificate Course in Saral Hindi** conducted by "Hindustani Prachar Sabha Mumbai" will be continued by Department of Hindi. |
| | 13 | Faculty of each department is motivated to register the students for SWAYAM course |
| **D** | | **Curriculum Enrichment:** |
| | | **Student Centric Activities** |
| | 1 | Test, Seminar, Group Discussion, Quiz etc. will be conducted |
| | 2 | Study Tour, Industrial Visit, Field Visit, Market Survey etc. will be organized |
| | 3 | Research project for Student will be enhanced |
| | 4 | **Cross cutting issues** like Professional ethics,environmental issues,Human values & gender sensitization from the curriculum of English, Marathi, Hindi, Economics, History, Geography, Commerce, Botany and Zoology subject will be considered and at least 2 to 3 sensetization program or lectures will be organized. |
| | 5 | **"Gandhi Vichar Sanskar Exam"** conducted by Gandhi Vichar Foundation Jalgaon will be organized to improve human values among the students. |
| **E** | | **Feedback System:** |
| | | Feedback from different stakeholders |
| | 1 | Alumni, Employers, Students & teachers feedback will be obtained and analyzed |
| | 2 | New initiatives from feedback of above four stakeholders will be introduced. |
| **F** | | **Catering to Student Diversity:** |
| | 1 | Initiative to assess the learning levels of students will be enhanced |
| | 2 | Diagnostic tests to identify slow & advanced learners will be conducted |
| | 3 | Extra knowledge resources for advanced learners |
| | 4 | Remedial coaching for slow learners |
| **G** | | **Teaching Learning Process:** |
| | | IQAC will observe various teaching –learning methods used by faculty. |
| | 1 | Class room teaching by using Chalk & Board |
| | 2 | Class room teaching by using Smart board |
| | 3 | Class room teaching by using PPT with the help of LCD |
| | 4 | Supply of study material by E-notes, E-Book, PDF-Notes, MCQ Bank etc. |
| | 5 | Supply of study material by You tube links, Videos and Google Class room etc. |
| | 6 | Every faculty will follow Experimental learning, Participative learning & also adopt Problem Solving methods to improve the learning level of students |
| | 7 | Faculty exchange program from nearby college will also be implemented |
| | 8 | To explore the use of language laboratory of English |
| | 9 | To explore the use of Commerce laboratory for the student from Commerce faculty |
| | 10 | Each faculty will prepare E-content for their respective subject for ICT teaching |
| **H** | | **Teacher Quality:** |
| | | The following activities of faculty will be monitored by IQAC |
| | 1 | Participation of Faculty in Refresher, Orientation, Faculty development program |
| | 2 | Participation of Faculty in National, International & State level Conferences, Seminars, Workshops, Syllabus discussion workshops etc. |
| | 3 | Faculty will be motivated for pursuing Ph.D and equivalent courses. |
| | 4 | Organizarion of workshop for use of ICT tools based skill enhancement for faculty |
| | 5 | Organizarion of workshop on IPR for faculty by research Committee |

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| 6 | | Organizarion of workshop on Research methodology for faculty by research Committee |
| 7 | | Analysis of ASAR of each faculty will be done by IQAC and steps will be taken to improve their performance if any . |
| **I** | | **Evaluation Process and Reforms:** |
| | | The following evaluation process will be monitored by IQAC |
| 1 | | Two unit tests & one Home assignment must be conducted for each paper of each subject and each semester as per the departmental calender to strengthen the CIE |
| 2 | | Tests, Seminar, Projects and Group Discussion will be conducted as per the guidelines by respective subject's board of studies of Shivaji University Kolhapur for internal evaluation. |
| **J** | | **Student Performance and Learning Outcomes:** |
| | | Role of CIE [Contineous Internal Evaluaton] in co-ordination with Examination Committee. |
| 1 | | IQAC will analyse student performance during the complete evaluation process and steps will be taken to improve their performance. |
| **K** | | **Promotion of Research& Research Publications:** |
| | | Research committee |
| 1 | | Most of the Faculty will submit their research proposal to different funding agencies like research initiation scheme of shivaji University Kolhapur |
| 2 | | Most of the Faculty will be allowed to participate and present their Research paper in Conferences and also funded for travelling allowance from college. |
| 3 | | Most of the Faculty will publish their research paper in proceeding of the conference having ISBN number . |
| 4 | | Most of the Faculty will publish their research paper in well reputed National / International peer reviwed and UGC Care listed Journals having ISSN number with good impact factor |
| 5 | | Most of the student will submit their research proposal to research sensetization scheme to cluster lead college for financial support to shivaji University Kolhapur |
| 6 | | Most of the student will participate in poster presentation organized in college . |
| 7 | | Selected students in poster presentation organized in college will participate in District level Avishkar Sanshodhan Mahostav of shivaji University Kolhapur. |
| 8 | | Provided that, for motivation and guidance of Avishkar Sanshodhan Mahostav lecture will be organized and faculty should guide to the students in college. |
| **L** | | **Resource Mobilization for Research:** |
| | | It will be ensured by research in different subject, department,among faculty &PG students. |
| **M** | | **Research Facilities:** Research committee and IQAC will encourage to |
| 1 | | Ph.D guides ( Supervisors) for registeration of Ph.D Students |
| 2 | | Ph.D guides ( Supervisors) to apply for patent. |
| 3 | | Faculty to register for Ph.D |
| **N** | | **Extension Activities & Institutional Social Responsibilities:** |
| | | To enable students to have increased village experience and community service. |
| 1 | | Community network will be ensured by NSS |
| 2 | | Institutional Social Responsibilities by organizing Outrich activity by each department with respect to their subject knowledge in nearby community |
| **O** | | **Collaboration / Linkages:** |
| | | At least two activities will be conducted with previous MOU partner |
| 1 | | New MOU / Collaboration will be established / Functional MOU |
| 2 | | Industrial Linkages will be established & Industrial Visit will be organized. |
| **P** | | **Physical Facilities:** |
| | | The Institute will try to make adequate facilities like ramp and wheel chair for physically disabled ( Divyangan) student, audio and video system etc |
| | | Science laboratory, library, Indoor Game hall,Conference hall, Canteen & sport facilities. |
| **Q** | | **Library as a Learning Resource:** |
| 1 | | Number of Text Books, Reference Books, Periodicals, Magazines, Research Journals will be increased as per the demands of Faculty |

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| | 2 | Net work resource centre will be enhanced |
| | 3 | Use of INFLEBNET and N-list will be increased |
| **R** | **IT -Infrastructure:** | |
| | 1 | Number of Nodes will be increased |
| | 2 | IT facility will be kept updated |
| | 3 | Smart board installed in classroom |
| | 4 | Free Wi-Fi facility will be available for students |
| **S** | **Student Mentoring and Support:** | |
| | 1 | Mentor-Mentee scheme will be followed and Sucessfuly implemented. |
| | 2 | Activities by Career Guidance,Counseling and placement cell will be organized |
| | 3 | Co-curricular and Extra-curricular activities will be run by each department |
| | 4 | Wellfare scheme for student will be enhanced |
| | 5 | Information about various Scholarships will be given from time to time to students |
| | 6 | Participation of needy student in Earn and learn scheme |
| | 7 | To encourage the alumni to provide financial, material and intellactual support to the institution |
| **T** | **Student Progression:** | |
| | | Progression of student to Higher Education will be enhanced by contineous counseling through mentor-Mentee scheme and career counseling cell |
| **U** | **Student Participation in Various Activities:** | |
| | | Student participation will be ensured through student council,NSS,Sport department,Cultural committee, College magazine and through departmental activities. |
| **V** | **Strategy Development and Deployment:** | |
| | | Strategy development will be done through college development Committee(CDC) and IQAC of the college. |
| | | Decentralization of administration will be done through differenr sub-committees for curricular & Co-curricular activities working under IQAC |
| **W** | **Faculty Empowerment Strategies:** | |
| | 1 | Faculty is allowed to participate in Refresher, Orientation course, Faculty development programmes, Conference, Seminar, Workshops, Skill oriented training courses, Webinars, MOOCand SWAYAM platform etc. |
| | 2 | At least one National / State level Seminar / Conference / Workshop will be organized |
| | 3 | One Faculty Development Program will be organized on online mode |
| **X** | **Staff Empowerment Strategies:** | |
| | 1 | Workshop on"Role of Staff in Institutional reaccreditation" will be organized |
| | 2 | Workshop on"Stree management"will be Oragnized |
| | 3 | Staff will be allowed to participate in training workshop organized by other Institution. |
| **Y** | **Environment Consciousness:** | |
| | | Efforts will be strengthened to make campus Eco-friendly by following |
| | 1 | Green audit, Energy audit |
| | 2 | Tobacco free zone, Plastic free zone, By executing vehicle free day in campus |
| | 3 | By using eco- friendly alternating energy source like LED bulb and updating solar panel unit |
| | 4 | Botanical garden will be introduced by herbal garden with medicinal plants |
| **Z** | **Innovations and Best Practices:** | |
| | | Previous best practices will be continued. |
| | 1 | One new innovative practice will be started |
| | 2 | Report and photographs of every event held in the college will be uploaded on college website |
| | **Student alumni &Parent meet:** | |
| | | At least one student alumni meet & Parent meet will be conducted. |

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